

MNSCIA  
Meeting Minutes and Members in Attendance  
May 16<sup>th</sup>, 2017 Albert Lea Police Department  
Submitted by Kenna Dick

Alesia Metry, Maplewood PD  
Molly Lynch, Plymouth PD  
Julie Lynne Kohl, Albert Lea PD  
Sean McKnight, Apple Valley PD  
Erika Weymann, Business Manager (via phone)  
Kevin Randolph, Crosby PD  
Jeff Schoeberl, Anoka CO SO  
Thomas Strusinski, Anoka CO SO  
Kenna Dick, Edina PD

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Meeting called to order by Jeff Schoeberl at 1112 hours.

- April 2017 Minutes

Motion by Julie Lynne Kohl to accept the minutes, second by Thomas Strusinski, motion approved.

**Treasure's Report**

- Bank Account opened on 02/21/2017 with total of \$13,929.52
- Various deposits made and new checking account balance is \$17,724.52 (05/15/2017)
- Two outstanding checks to Sean McKnight and Alesia Metry

Motion by Julie Lynn Kohl to accept the minutes, second by Molly Lynch, motion approved.

**Business Manager's Report**

- Erika Weymann worked on various tasks including invoices, conference details, emails, memberships, website updates, return phone calls, checking PO box and processing payments for 11 hours x \$20 = \$220, \$20 unpaid from March. Total due to Erika Weymann is \$240.
  - Check will be written by Alesia Metry for these hours

Motion by Sean McKnight to accept the minutes, second by Alesia Metry, motion approved

## Business

- Evaluations from the 2017 MNSCIA Spring Conference were received and are currently being reviewed
- Spring conference went well with no issues, possibly order more food next year
- The advertising and additional email blasts helped with attendance. Erika Weymann plans on distributing the fall conference in this manner also to gain attendance
- 5 people outstanding for payment for spring conference
- 1-2 people outstanding from the fall conference in 2016
- Fall Conference agenda is needed by July 1<sup>st</sup>, 2017 so Erika Weymann can send out conference details and open registration
  - Erika Weymann is in need to Wetterling Case presenters and also title of presentation
  - Kevin Randolph will have Victim and SARS nurse from case present with him
  - Still in needed one presentation slot filled for fall conference from 1515-1700 hours on Thursday, October 5<sup>th</sup> 2017. Jeff Schoeberl to reach out to Mark Hudson MD to present on child medical information
  - Still need legal updates presenter
  - South St Paul Case Study confirmed
  - Fall giveaways to be researched by Kenna Dick, possibly pens, portfolios
  - Grandview Lodge contract is up in 2018
    - Requesting all conference attendees to stay on campus
    - Raffle to be held at Loon Lodge to attract people to attend
- Website Status
  - Discussion about the tool box resource for investigators and the decision was made to squash the idea for lack of use
- Term Expirations – Let Erika Weymann know if you will be continuing with MNSCIA
  - Kristin Boomer
  - Kenna Dick (continuing)
  - Eric Lueth
  - Darren Johnson
  - Dan Douglas
  - Ryan Shea (continuing)
  - Julie Lynn Kohl (continuing)
  - Beth Eilers
  - Kevin Randolph (continuing)
  - One Open Position – Kevin Randolph will be doing some recruitment form the western portion of the state

### **Other Business**

- Erika Weymann will be sending an email with Spring 2017 MNSCIA Conference evaluations
- Please respond to emails over the summer when MNSCIA Board does not meet
- Please help reach out or share ideas for the one slot still needed to fill for fall conference

Motion to adjourn at 1140 by Molly Lynch, second by Alesia Metry, motion approved.

Next meeting on Tuesday, August 15th at 1100 hours at the BCA.