

MNSCIA  
Meeting Minutes and Members in Attendance  
May 19, 2015  
Submitted by Beth Eilers

Beth Eilers, BCA  
Erika Weymann, Business Manager  
Mark Sundgren Farmington PD  
Jeff Schoeberl, ACSO  
Dan Douglas, ACSO  
Karl Dorr, RCSO  
Jeff Pfaff, Burnsville PD  
Dawn Johnson, Burnsville PD  
Ann Swanson, Rochester PD  
Sherry Bush-Seim, Rochester PD  
Kris Boomer, Bloomington PD  
Dan Raden, DOC

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Meeting called to order by Jeff Schoeberl at 1105 hours.

- Review of March 2014 Minutes.

Motion by Sherry Bush-Seim to accept the minutes, second by Karl Dorr, motion approved.

**Treasurer's Report**

- Jeff Pfaff reported that a number of bills were paid including those for the spring training class and Wild Apricot. Jeff reported that the finances are in excellent shape. Current balance after spring conference is \$11,307.87

Motion by Beth Eilers to accept the Treasurer's report, Second by Dan Douglas motion approved.

Jeff Pfaff advised that this is his last MNSCIA meeting as he will be retiring at the end of the month. Jeff reported that Alicia Metry has agreed to take on the position of Treasurer.

**Business Manager's Report**

- Detailed invoice for \$340.85 from Erika for 14.50 hours worked on association business and \$50.85 in expenses incurred for same.
- Erika advised 3 invoices remain outstanding from the fall conference and 22 invoices are outstanding from the spring class. Erica advised that she has resent emails requesting payment.

Motion made by Anne Swenson to accept Business Manager's report, second by Karl Dorr, motion approved.

**Old Business**

Erika reported that she is working on outstanding invoices  
Discussion was held regarding feedback on the Spring Training class which was good, the class ran smoothly. Future trainings at the Burnsville location should be capped at 110 attendees for seating accommodations.

## New Business

- 8 Board positions expire in June, Erika checked with the current persons in those positions, all but one intend on returning. 1 position will need to be filled.
- Discussion was held on the Wild Apricot service provided for the MNSCIA web page, they are offering to lock in the monthly rate of \$50.40 for 2 years if we sign on with them for that time frame. This would be a savings of over \$400.  
Motion was made by Karl Dorr to agree to the two year contract terms with Wild Apricot, second by Sherry Bush-Seim, motion passed.
- Fall conference update from Dan Raden
  - Not getting a response by phone or email from Russell Strand. If no response in 1-2 weeks attempts to set this speaker up will stop. Replacement speaker option is Cory Jewell Jensen, presents on topic of working with and understanding of sexual predators.
  - Erika advised that Dave Pinto contacted her asking if he would be needed again for legislative updates, it was agreed that we will need him again.
  - Discussion was held to have the fall conference agenda in place by the next meeting for review and send out for sign up the end of June.
  - Registration fee discussion held. It was decided that it will stay the same, \$195 early/ \$225 late, as the Grandview price is locked in through 2016. Discussion was held to slowly increase the conference cost over time rather than an immediate jump to \$200 or more. Last year attendee total was 145.
  - Erika suggested putting all fall conference handouts on a thumb drive instead of printing them. The cost for 500 thumb drives is approximately \$100, significantly less than the cost of paper used for printing and less time for Erika would be needed as well. The board held a discussion on this recommendation and it was agreed that this would be put into place for the 2015 fall conference.
  - Erika will check with Lisa Lovering regarding the printing of the name tags/agendas as was done for 2014 fall conference.
  - Jeff Pfaff advised that Dawn Johnson was given all the contact information for the purchase of plaques for the fall conference awards.
  - Fall Conference give-away discussion was held, decided to go with 5 x 8 folio with note pad. Dawn Johnson to check with awards folks regarding this folio.
  - Jeff Schoeberl held a discussion regarding bringing back committees to do planning for the conference, the raffles, the hospitality room, and the ways & means. This has been discussed in the past. Jeff said it would be ideal to have 3 people for each committee so that not one person is always doing all the planning, purchasing, etc. This was discussed and held over for further discussion at the June meeting.

Dan Raden made a motion to adjourn, Karl Dorr second. Meeting adjourned at 12:00.

Next meeting is at Plymouth PD.

