

MNSCIA

Meeting Minutes and Members in Attendance

St. Cloud Police Department

Tuesday, February 19, 2019

Submitted by Joyce Knowlton

Kris Boomer, Bloomington PD
Kevin Randolph, Crosby PD
Lorelie Batula, Business Manager
Jeff Schoeberl, Anoka County SO
Sean McKnight, Apple Valley PD
Ryan Ebert, St. Cloud PD
Joyce Knowlton, DOC
Darren Johnson, St. Paul PD
Eric Lueth, Cass County SO
Jessica Lapp, U of M PD
Mike Lochen, New Brighton PD
Dawn Johnson, BCA
Jason Giampolo, St. Paul PD visitor

Meeting called to order by Kris Boomer at 1105 hours.

- Reviewed January meeting minutes.
- Jason Giampolo visiting from St. Paul PD, interested in becoming a board member.

Motion by Jeff Schoeberl to accept the minutes, second by Sean McKnight.

Treasurer's Report

January Balance	\$11,860.16
2/19/19 Balance	\$12,479.19

- \$600 paid to Lorelie for October through December services; approximately \$1,000 received from fall conference billing, Visa used to purchase water which will be brought to spring training

Motion by Dawn Johnson to accept the Treasurer's report, second by Jeff Schoeberl.

Business Manager's Report

- Lorelie Batula had a total of 7.5 hours of work (7.5 hours x \$20 = \$145)
- There are still outstanding payments from fall conference and past due amounts from 2015
 - Lorelie sent out an email reminder and received a small amount of money but suspects emails may be going to junk email or spam folders.

Motion by Jessica Lapp to accept the Business Manager's report, second by Sean McKnight.

Business

- Spring Training
 - MPD is not available to give training due to Final Four coverage
 - Training will be held at the Apple Valley Senior Citizen's Center
 - Patrol Response to Sexual Assault Cases will be taught by Kris Boomer for 45 minutes, beginning at 08:45
 - Trauma Informed Victim Interviews will be taught by Beth Roberts from 09:45 to 10:45 (cost \$100)
 - The Multi-Disciplinary Approach will be taught by an investigator, advocate and prosecutor and will be from 1:55 – 11:55
 - Sean McKnight will contact people to present, if his contacts do not work out, Jeff Schoeberl will contact Stacy for prosecutor instruction.
 - Suspect Interviews and the Corroboration of Statements will be taught by Nancy Dunlap from 12:45 – 1:45
 - Special Needs Victims will be taught by Sean McKnight from 2:00 – 3:00
 - Alcohol Facilitated Assaults will be taught by Kevin Randolph from 3:15 – 4:25
- All presenters need to submit a bio or resume as well as training materials to Lorelie so the information can be submitted to POST for certification
- All board members need to register for the training; on the registration select the board member option and your organization will not be charged. The cost of training is \$60 per person.
- At the next board meeting assignments will be made to pick up snacks and coffee for spring training.
- Last time, 90 attended. The room holds 125 people.

Fall Conference

- Two to three volunteers are need for the planning committee. Responsibilities consist of finding and confirming speakers, arranging their travel and confirming lodging.
- We want some sort of trauma informed interviewing but need to find an affordable trainer who does a good job and will consider the audience. Sean McKnight will work on locating someone for detailed neurobiology class for the conference.
- We need case studies:
 - Darren Johnson has a multidisciplinary case from Raspberry Island they worked and would be willing to present.
 - Joyce Knowlton will contact investigators involved in the Jasmine Block case.

- Dawn Johnson has contact with the investigators of a good case worked on by the BCA that would be interesting.
- Awards from the fall conference have been distributed.

Website Update

- Lorelie presented a contract from Precious Seconds for designing a new website, hosting the site and allowing credit card payments online for conferences and training.
- Cost would be \$965 for the first year, including all setup and design of the website. Cost after that would be \$300 per year. We currently pay \$90 per month for the website.
- A new website would not only be updated but allow us to have a library for forms or documents for members to use.
- We could request the new provider begin designing the website on April 15 so it is ready in time for the fall conference.
- Lorelie will send out links to three examples this provider has designed.
- Board will vote on the website contract at the next meeting.

Motion to adjourn by Jeff Schoeberl, second by Sean McKnight

Next meeting on Tuesday, March 19 at 1100 hours at Edina PD