

MNSCIA  
Meeting Minutes and Members in Attendance  
November 27, 2012  
Submitted by Beth Eilers

Beth Eilers, BCA  
Ann Marie O'Neill, Business Manager  
Molly Lynch, Plymouth PD  
Kevin Randolph, Uof M PD  
Alesia Metry, Maplewood PD  
Thomas Strusinski, ACSO  
Jeff Schoeberl, ACSO  
Leigh Wright, Duluth PD  
Jeff Pfaff, Burnsville PD  
Lisa Lovering, ICSO  
Nancy Dunlap, Minneapolis PD  
Katie Meiers, BCA  
Michael Eberlein, West St. Paul PD  
Amy Russell, NCPTC  
Matt Toronto, St. Paul PD  
Ann Johnson, Rochester PD  
Sherry Bush, Rochester PD  
Erika Weyman, DHS

Meeting called to order by Leigh Wright at 1109 hours.

- Introductions of attendees
- Review of September 2012 Minutes.

Motion by Beth Eilers to accept the minutes, second by Jeff Schoeberl, motion approved.

**Treasurer's Report**

- Grandview Bill paid and new computer purchased.
- Checking balance \$5109.26
- Savings Balance \$1,132.08
- Ann Marie O'Neill advised 18 outstanding invoices

Motion by Sherry Bush to accept the Treasurer's report, Second by Lisa Lovering, motion approved.

**Business Manager's Report**

- 52 Flash drives left over available for purchase at \$10 each
- Expenses submitted for name tags, web site fee for September-November, CLE approval fee for attorney's CLE.
- Discussion held regarding signers for checking account, Ann Marie was removed. Discussion held and decision was made to put Ann Marie O'Neill back on as a signer on the bank account.

- Motion made by Jeff Schoeberl to accept Business Manager's report, second by Tom Strusinski. Motion approved.

### **Old Business**

- Discussion was held regarding the fall conference event. Overall conference was a success.
- Discussion was held regarding sending evaluation feedback to presenters. It was agreed they should be provided with the feedback.
- Discussion was held regarding request from police departments for attendee records. Concerns discussed as to whether or not data privacy covers the sign in sheet. It was decided that all requests for this document and others like it should be submitted to P.O.S.T.
- Ann Marie advised the next fall conference dates are October 2-4, 2013 at Grandview Lodge.

### **New Business**

- Leigh Wright held a discussion regarding the time of the monthly meetings and if it should be changed. Following the discussion it was decided that the meeting start time will remain 11:00.
- Leigh Wright held a discussion regarding the possibility of changing the meetings to every other month. It was discussed that winter months are tentative due to weather. It was noted that December 2011, January and February 2012 were cancelled. Jeff Schoeberl suggested that starting back up in February allows for more time to plan for the spring training. It was decided that meetings would not be held in December 2012 or January 2013.
- Discussion was held regarding the spring training. Possible dates for training are April 24 or 25 Training sites were discussed. The following sites to be contacted regarding costs and availability: Mike Eberlein to check with Target regarding their site in Brooklyn Center; Sherry Bush to check with Rochester Convention Center; Beth Eilers to check with the University of Mankato.
- 2013 meeting location schedule completed. This will be posted on the website.
- Nancy Dunlap inquired about Skype chat and blackmail investigations.
- Leigh Wright adjourned the meeting at 1202 hours.