

MNSCIA  
Meeting Minutes  
August 28, 2012  
Submitted by Beth Eilers

Beth Eilers, BCA  
AnnMarie O'Neill, Business Manager  
Jeff Pfaff, Burnsville PD  
Leigh Wright, Duluth PD  
Erika Weymann, BCA  
Jeff Schoeberl, Anoka County S.O.  
Matt Toronto, St. Paul PD  
Lisa Lovering, Isanti County S.O.  
Sherry Bush, Rochester PD  
Anne Johnson, Rochester PD  
Mark Sundgren, Farmington PD  
Molly Lynch, Plymouth PD  
Dan Raden, MN DOC  
Bryon Fuerst, Anoka County S.O.  
Kevin Randolph, U of M PD  
Brian Podany, Anoka County S.O.  
Amy Russell, NCPTC  
Nancy Dunlap, Minneapolis PD  
Meeting called to order by Leigh Wright at 1115 hours.

- Review of June 2012 corrected minutes.
- Motion by Lisa Lovering to accept the minutes, second by Jeff Pfaff, motion approved.
- Review of July minutes.
- Motion by Beth Eilers to accept the minutes, second by Molly Lynch, motion approved.

### **Treasurer's Report**

- Checking balance \$8,831.94
- Saving balance \$11,124.91
- Motion by Jeff Schoeberl to accept Treasurer's report, second by Dan Raden, motion approved.

### **Business Manager's Report**

- Final payment from last year's conference received!
- Spring 2012 class has 7 outstanding invoices.
- Fall conference has 115 registered and 41 payments already received.
- Business manager submitted hours along with website fee expense.
- Motion by Lisa Lovering to accept business manager's report, second by Sherry Bush, motion approved.

## Old business

### 2012 Fall Conference

- AnnMarie discussed speaker list – she needs bios from Jeff Pfaff.
- Erika Weymann announced that she is leaving the BCA and going to DHS. Her last day at BCA will be September 11 2012.
- AnnMarie discussed need to replace Erika as POR presenter from BCA at the fall conference. Jamie Kieffer is likely to replace Erika as presenter.
- AnnMarie to make adjustments to agenda to reflect the changes to POR presentation and St. Paul presentation.
- AnnMarie advised she will need handouts from presenters by September 10<sup>th</sup>
- Department of the year deadline is close of business Friday September 7<sup>th</sup>. No nominations have been received as of yet.
- Jeff Schoeberl suggested replacing Department of the year award with *Lifetime Achievement Award*. Discussion was held on this suggestion, noted that Joel Kohout received this award and had it displayed at her funeral. Bryon suggested that this would be an occasional award and not intended to replace Department of the Year award. Nancy Dunlap identified Minneapolis Police Investigator Bernie Martinson was a great candidate for this award this year, members agreed. Bernie is also been nominated for investigator of the year, this would replace that nomination. It was decided that the executive board members should discuss this matter further after this meeting.
- Discussion held regarding Loon Lodge, Kris Boomer reported that she will be at conference and is good to go with hospitality.
- Discussion held regarding raffle. It will once again be held during dinner. Raffle helpers/shoppers include Lisa Lovering, Molly Lynch, Sherry Bush, Anne Johnson, Nancy Dunlap and Erika Weymann.
- Discussion held regarding thumb drives to be given away to conference attendees. They are \$6.00 a piece and are designed to look like a black and white squad car. They can have additional decals added to them such as MNSCIA.
- A motion to purchase the thumb drives was made by Jeff Schoeberl, second by Jeff Pfaff, motion approved.
- Leigh Wright advised that she has been asked by her Chief to go to San Diego where she will be a speaker at a conference and will also accept an award being presented to Duluth PD. Due to this opportunity and obligation she will not be able to attend the MNSCIA fall conference. Vice President Jeff Schoeberl will be taking over her responsibilities at the conference to include the opening and welcome of conference attendees as well as the awards presentations on Thursday evening.
- Leigh Wright advised that at the meeting in September board members introducing speakers at the fall conference will be identified and given the bio early so they can prepare for the introduction.
- Next meeting is September 18<sup>th</sup> start time 1:00 at the Anoka County Sheriff's Office.

- AnnMarie discussed conference food details for final confirmation. Buffet breakfast to be provided on Thursday and Friday. No AM snacks either day but coffee and water will be available. There will be PM snacks provided.
- Discussion was held regarding laptop purchase. So far a new Dell computer would cost \$1015. Matt Toronto to check with Target Blue to see if assistance can be obtained for the acquisition of this item.

### **New Business**

- Discussion was held regarding need to contact Bernie Martinson as he is not registered for the conference.
- Next meeting at Anoka County 1:00PM start
- Motion to adjourn by Jeff Schoeberl, second by Lisa Lovering, meeting adjourned 1215 hours.